

Open Hand Atlanta Job Posting

Job Title: Sanitation Steward
Department/Group: Culinary
Reporting Relationship: Production Manager
Job Category: Non-Exempt
Salary: \$14.00 per hour
Residency Requirement: Primary residence must be in the state of Georgia



Job Summary
Operate and maintain cleaning equipment and tools, including the dish washing machine, hand wash stations pot-scrubbing station, and trash compactor. Wash and disinfect kitchen and storeroom areas, and equipment. Use detergent, rinsing, and sanitizing chemicals in the compartment sink to clean dishes. Inspect, pull, and stack cleaned items, send soiled items back for re-scrubbing and re-washing. Rack and spray all racked items with hot water to loosen and remove food residue. Empty and maintain trashcans and dumpster area. Clean and mop all areas. Break down cardboard boxes and place them and other recyclables in the recycle bin.
Supervisory Responsibilities
None.
Duties/ Responsibilities
<ul style="list-style-type: none">• Adheres to all Open Hand safety guidelines, rules and regulations, company policy manual, code of conduct, Good Manufacturing Practices (GMPs) and attendance policy.• Assists with maintaining sanitation records conforming to federal/state and departmental guidelines and complies with all health and sanitation regulations.• Responsible for the maintenance and cleanliness of ALL culinary equipment, small wares, and areas including coolers, freezers, hallways and pass through, and maintaining a safe and clean work environment and uses equipment only as intended.• Clean all dishes, pots, pans, utensils, speed racks and other items to facilitate food service operation.• Clean up spilled food, drink, broken dishes, and remove all trash and cardboard.• Maintain kitchen floor with regular sweeping and mopping & organize mop room/janitorial supply room.• Assist Head Cook in maintaining sanitation of kitchen equipment such as skillets, kettles, combi ovens, chillers etc• Regular cleaning and maintenance of kitchen sink area as well as dish washing machine.• Assist AM/PM supervisor in opening/ closing of kitchen facility.• Ensure enough clean linens including towels and aprons are laundered and meeting daily requirements
Required Skills/Abilities
Ability to read and comprehend simple instructions, short correspondence and memos in English. Ability to write simple correspondence in English. Ability to communicate to all staff and volunteers appropriately.
Education/Experience
<ul style="list-style-type: none">• Must have High school diploma or general education degree (GED) and acceptable reading skills.• Preferred a 2-year Associates degree.
Physical Requirements
Employee must be able to lift at least 50 pounds and to stand for long periods of time. The job requires repetitive and continuous intensive physical labor.
Drug Free Workplace
Open Hand is a drug free and substance abuse free work environment. Random drug testing may be conducted by an external, neutral tester on all employees. Any perceived use of drugs or reporting to work under the influence of alcohol may be grounds for immediate dismissal.
Equal Opportunity
Open Hand is an equal employment opportunity employer. Employment decisions are based on merit and business needs, and not on race, color, citizenship status, national origin, ancestry, gender, sexual orientation, age, religion, creed, physical or mental disability, marital status, veteran status, political affiliation, or any other factor protected by law. Open Hand complies with the law regarding reasonable accommodations for handicapped and disabled employees.
How to Apply
<ul style="list-style-type: none">• Email resume or completed job application to hr@openhandatlanta.org.• Include the job title in email subject line